**Principal Search**

**Sargent School District RE 33J**

**Monte Vista, Colorado**

**Apply at:** [**www.macnjake.com**](http://www.macnjake.com)

**Position Description for Sargent School District RE 33J, Monte Vista, Colorado**

The **Sargent School District Board of Education in Monte Vista, CO**, is seeking a highly qualified **K-12 Principal**.  The successful candidate will assume the responsibilities of the position no later than **July 1, 2025**.

McPherson & Jacobson, L.L.C., Executive Recruitment and Development, has been engaged as the consultant in a search for outstanding candidates. They will assist the Board of Education in identifying and screening the candidates.

**Enrollment:**300

**Location:**  Nine miles northeast of Monte Vista, CO in the San Luis Valley

**Performance Responsibilities**

The K-12 Principal is responsible for providing comprehensive leadership and management across all grade levels, ensuring a cohesive educational experience for students from kindergarten through 12th grade. The K-12 Principal is expected to create a seamless educational experience that promotes academic excellence, personal growth, and a positive school culture across all grade levels.

**The Qualifications**

The candidate must have the experience, skills, and abilities essential for leading a small, rural school district. The Board recognizes that selecting a K-12 principal is one of the most important decisions it will make.

The district specifically seeks a K-12 principal who:

* Embraces the challenges and opportunities of supporting the district’s vision, driving student success, overseeing improvement plans, participating in district teams, and ensuring compliance with regulations while fostering a positive school environment and safety
* Prioritizes the focus on improving instruction, using data to guide decisions, enhancing curriculum, expanding learning opportunities, providing special education leadership, and delivering professional development for staff
* Supports staff professionally, involving them in decision-making, overseeing fair evaluations, managing hiring processes, and providing development opportunities
* Demonstrates the ability to manage the master schedule, updating the student handbook, efficiently allocating resources, maintaining school discipline, ensuring safety, and assisting with grant management
* Communicates openly with multiple communication channels to inform the public, demonstrating strong communication skills, and sharing relevant school information with stakeholders
* Has experience with addressing behavior issues, promoting inclusivity, overseeing safety protocols, and ensuring compliance with district and state safety regulations
* Has experience in developing and communicating school goals and procedures, and ensuring their implementation and evaluation with staff, students, and the community

**Requirements:**

* + Possession of a Colorado Initial or Professional Principal License is preferred (candidates may also be given consideration who are eligible for the equivalent or enrolled in a principal licensure program or an alternative principal program, to include state approved teacher evaluator training
  + Other qualifications as deemed appropriate and acceptable by the Board

**Salary and Benefits**

* + Step 1 starting $79,521.00, placement on the salary schedule will be based on years of experience up to 10 years
  + 177-day contract
  + Employee health, dental, vision, optional $1,200 a year toward an HSA, and life insurance coverage
  + 4-day week, professional learning opportunities, free admission to all home athletic events, mentor program for new teachers, staff wellness room, discount rates to Monte Vista Athletic Club, Sand Dunes Swimming Pool, and Monte Vista Golf Course

**Search Timeline:**

* Closing date for applications: **June 2, 2025** **(11:30 p.m. central time)**
* Interviews with the final candidate Principal: **week of June 16th, 2025**
* Start date: **Mid-July 2025**

**Contact information:**

McPherson & Jacobson, L.L.C.

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**District Website:** <https://www.sargent.k12.co.us/>

**Consultants:**   **Dr. Christy Sinner** [c\_sinner@macnjake.com](mailto:c_sinner@macnjake.com)

*Sargent School District 33J* *is an Equal Opportunity Employer. The district does not discriminate on* *the basis of race, religion, color, sex, age, national origin, or disability and, when needed, will provide reasonable accommodations to applicants and employees. Anyone requesting a reasonable accommodation in the application or recruitment process please contact McPherson & Jacobson at the address/phone/email above.*