Resolution to Declare a Vacancy

Be it resolved that the Board of Education of School District accepts the resignation of from the Board of Education

effective ; and

Be it further resolved that, in accordance with state law, the Board declares a vacancy in this school director office that will be filled by appointment by the Board within 60 days in accordance with the following procedure:

1. Interested persons are invited to send a letter to the Board with a statement of interest and qualifications by .

2. The Board will interview prospective candidates on at a public meeting.

3. To be eligible for appointment, a candidate must be a registered elector of the school district [and a resident of the director district in which the vacancy exists].

4. The appointee will serve until the next regular school biennial election in November 20\_\_ [at which time an election will be held for a successor to fill the remainder of the unexpired term.]