



Colorado Association  
of School Boards

**CASB Connections Podcast Discussion Guide**

*Legal Topics 101: The Colorado Open Meetings Law Part II*

Interview with Jennifer Mueller, Former CASB Chief Legal Counsel and General Counsel

1. What are the rules for public comment and what restrictions does your board have in place for public comments? Is this information in your policy? How do you share the restrictions with your community?
2. CASB has sample policy BEDH on public comment, which is available to members.
3. What are the guardrails your board puts in place to keep from violating the Colorado Open Meetings Law?
4. How do you handle executive sessions if you decide you do need to speak with your legal counsel? What protocols do you have in place?
5. What policy do you have for conflict of interest? How do you handle conflict of interest?
6. What guidelines do you have in place for social media and email use by board members?