



## The Roles of the Board President

The school board president plays a crucial role in guiding the board's work and maintaining productive collaboration. From presiding over meetings to representing the board at official functions, the president is responsible for ensuring that board actions are conducted fairly and in accordance with policy. Below are the key roles and responsibilities of a school board president:

- Presiding at all meetings of the board and performing all duties imposed by board policy
- Assisting the superintendent in planning the board's meeting agendas
- Representing the district and the board at official functions, except when this responsibility is delegated to others
- Being responsible for the orderly conduct of all board meetings
- Calling special meetings when required
- Keeping the vice-president informed on all pertinent matters in case the president must be absent
- Acting as a resource to the superintendent on decisions that may require further information between board meetings
- As an elected official, the president is expected to participate in board actions; as the board's leader the president does not dominate the discussion or force an opinion on the board
- The president is expected to vote on a motion, providing there is no conflict of interest
- The president should understand and enforce the rules for public meetings including public comment
- Ensures that the board formally evaluates its own performance and that of the superintendent on an annual basis
- The board president should be humbled and not dazzled by the title
- The board president must learn to be a facilitator and allow all board members the ability to participate
- The board president should be willing to delegate
- The board president should work to minimize competition among board members
- The board president should listen attentively and be fair
- The board president should be prepared for crisis meetings

### Upcoming Events

*Saturday, 28 September*

#### [CASB Boardsmanship Academy](#)

Durango, Colo. | 10 a.m. - 2:30 p.m.

Mastering the Art of Effective School Board Meetings;  
Legal Topics that Affect Your District and Students

*Friday-Saturday, 18-19 October*

#### [Fall Conference & Delegate Assembly](#)

Pueblo, Colo.

Debra Fine and Anne Brown will be the Keynote  
Presenters for the 2024 conference

*Saturday, 28 September*

#### [CASB Boardsmanship Academy](#)

Grand Junction, Colo. | 10 a.m. - 2:30 p.m.

Using Local & State Data for Effective Governance; The  
Governance Essentials

*Thursday-Saturday, 5-7 December*

#### [84th Annual Convention](#)

Colorado Springs, Colo.

Heather Younger, John Coyle, and Alex Boyé will be the  
Keynote Presenters for 2024