

Colorado Campaign and Political Finance

Laws & Filing Requirements

**School Board
Candidates**

**School Board Candidate
Committees**

**Colorado Secretary of State's Office
Presented by
Kristine Reynolds
Presentation for CASB June 16, 2023**





Colorado Secretary of State

Disclaimer

The Colorado Secretary of State's office does not provide legal advice.

This training was created for reference purposes only.

Information contained in the training is not a substitute for legal advice and actual knowledge of campaign finance laws and regulations.



Resources

- [Campaign Finance](#) page on Secretary of State's (SOS) website
- [TRACER](#) (Transparency in Contribution and Expenditure Reporting) website
- [Colorado Campaign and Political Finance Manual](#) – available on TRACER and the SOS website (and includes the laws and rules)
 - Article XXVIII of the Colorado Constitution,
 - Title 1, Article 45 of the Colorado Revised Statute (a.k.a. the Fair Campaign Practices Act), and
 - Rules Concerning Campaign and Political Finance
- Training Opportunities – [Click here to visit the training page](#)
 - Online eLearnings (CPF 101)
 - TRACER Webinars ([Learn how to use TRACER](#))
 - [Lawn Chair Chats](#) – Informal discussions, via Zoom, to discuss Colorado's Campaign Finance laws/rules and TRACER (functions and demonstrations).
- **Campaign Finance Support Help Desk**
 - Phone: 303-894-2200 (Dial 3, then 1)
 - Email: CPFhelp@coloradosos.gov

Topics for Discussion

- Standalone candidate v. candidate committee
- Disclosure Reports & filing schedules
- Contributions, Expenditures
- Disclaimers / Paid for by Statements
- Penalties, Waivers, & Complaints
- Closing / Terminating a committee
- TRACER





You Become a Candidate When

- You publicly announce an intention to seek election to public office
- And then**
- Receive a contribution **or** make an expenditure on behalf of the candidacy

Within 10 calendar days of becoming a candidate you must file a Candidate Affidavit



Public Announcement Definition (CPF Rule 1.20)

- Registering a candidate committee, or
- Announcing an intention to seek public office through:
 - A speech, advertisement, or other communication reported or appearing in public media, or
 - A statement made in any place accessible to the public, or
 - A statement made in a manner that a reasonable person would expect to become public.



Standalone Candidate vs. Candidate Committee

Standalone Candidate

- A candidate who is self-funding their candidacy; not accepting contributions of any kind from anyone.
- Files disclosure reports to show their expenditures for the campaign.
- Only required to file reports for periods where expenditures take place.

Candidate Committee

- A candidate who is accepting contributions to help fund their campaign.
- Files disclosure reports to show their contributions and expenditures.
- Must register prior to accepting any type of contribution.
- Once registered all reporting (contributions/expenditures) is done under the committee.
- Required to file all reports regardless of the level of activity.

Note: DEOs who disqualify a candidate under 1-45-110(3), C.R.S. must provide proper and timely notification.



Disclosure Report Due Dates

Legislation passed in 2018 (HB18-1047) increased the frequency of disclosure reports for school board candidates/committees. A frequent schedule is required during years when the candidate's office is on the ballot. During years when the candidate's office is not on the ballot, reports are due quarterly.

2023 Report Due Dates

May 1, 2023 (Mon.)	September 18, 2023 (Mon.)
June 1, 2023 (Thur.)	October 3, 2023 (Tue.)
July 3, 2023 (Mon.)	October 16, 2023 (Mon.)
August 1, 2023 (Tue.)	October 30, 2023 (Mon.)
September 5, 2023 (Tue.)	December 12, 2023 (Tue.)



Reports are filed electronically using TRACER and are timely if filed **before midnight** on the due date.

Other Important Dates:

- *September 8, 2023* – Starts the 60-day period before the Election for Biennial School Electioneering Communication and concludes on November 6, 2023
- *October 8, 2023* – Starts the 30-day period before the Election for 24 Hour Major Contributor reports and concludes on November 6, 2023



Supplemental Information / Reports

Biennial School Electioneering Communication	24 Hour Notice of Major Contributor Report
<p>Communications referring to one or more candidates for school board and are broadcasted, printed, mailed, delivered, or otherwise distributed within 60 days before the election.</p> <p>The communication may or may not use express advocacy.</p>	<p>A Major Contribution is a one-time contribution of \$1,000 or more received within 30 days before the Regular Biennial School election.</p> <p>Note: This includes contributions or loans a candidate gives to their own candidate committee.</p>
<p>When an expenditure is entered and flagged by a filer as meeting the criteria, TRACER prompts filer to provide additional details which includes the name(s) of the candidate(s) mentioned in the communication and the date(s) and method of the communication.</p>	<p>TRACER creates a report once a qualifying contribution has been entered/saved. These reports are due within 24 hours of the recorded received date.</p> <p>Note: If an incorrect contribution date is entered, call the help desk for assistance in correcting. Updating a date on a major contribution entry may create multiple major contributor reports.</p>



Contributions

Prohibited Contributors / Contributions

- Corporations (profit & non-profit)
- Labor Organizations / Unions
- Foreign Citizens
- Foreign Governments
- Foreign Corporations
- Issue Committees
- Small-Scale Issue Committees
- Independent Expenditure Committees
- Other Candidate Committees
- Anonymous sources – contributions where the identity of the contributor is unknown or not all the required information is provided

Limited Liability Company (LLC) Contributions

- LLC contributions are allowed if
 - All the LLC members are permissible contributors,
 - The LLC's shares are NOT publicly traded,
 - The LLC does not file their taxes like a corporation.
 - See the training manual for more details on LLC contributions and how to report them.
- LLC contributions must include an affirmation form that the LLC knows the contribution is permissible (see website for a sample [form](#))
- Must be itemized on report regardless of the amount contributed



Contribution Limits - School District Director Candidate Committees

House Bill 22-1060 created contribution limits for School Board District Directors;
Signed by the Governor on 04-13-2022; **Effective July 1, 2022**

Type of Contributor/Donor	Contribution/Donation Limit
<ul style="list-style-type: none">• Individual (Natural Person)• Political Committee• LLC* or Business Entity (other than a corporation)• Federal PAC <p><i>Note: Other permissible contributors are treated like an Individual for contribution limits.</i></p>	<p>\$2,500</p> <p>For the entire Election cycle</p> <p><i>Note: There is no limit for how much a candidate may contribute/loan to their own candidate committee.</i></p>
Small Donor Committee	<p>\$25,000</p> <p>For the entire Election cycle</p>
Political Party	<p>\$2,500</p> <p>For the entire Election cycle</p>

*Review requirements for LLC's in 1-45-103.7, C.R.S.



Disclosure Requirements

Contributions

- Must report all – including those under \$20 (a.k.a Non-Itemized)
- \$20 or more (aggregated or one-time), within a reporting period, must be itemized with:
 - Contributor’s name & address, and
 - Occupation & Employer, if from a natural person & the contribution is \$100 or more
- No cash or coin contributions over \$100
- Use Fair Market Value to report non-monetary (in-kind) contributions
- Anonymous contributions may not be kept and must be donated to an IRS recognized charity or sent to the State Treasurer’s office within 30 days of receipt. (CPF Rule 10.8)
- Select “Candidate” as the contributor type when a candidate contributes/loans to their own committee

Expenditures

- Must report all – including those under \$20 (a.k.a Non-Itemized)
- \$20 or more (aggregated or one-time), within a reporting period, must be itemized
 - Itemized means listing:
 - Name & address to whom payment was made
 - Purpose of expenditure
- No cash or coin expenditures over \$100
- An expenditure is made when:
 - The actual spending occurs **OR**
 - A contractual agreement has been made and the amount is known - **Whichever comes first**
- The law does not provide a list of permissible or prohibited types of expenditures. Funds can’t be used for personal purposes except as outline by 1-45-103.7(6.5), C.R.S. by candidates for reasonable and necessary child / dependent care expenses.



Sign Placement

Sign Placement - check with:

- The city's / county's zoning or code enforcement office
- CDOT (Colorado Department of Transportation)
- HOA (Homeowner Association)



Note: Colorado's Campaign Finance Laws/Rules do not address sign placement locations or time frames when signs may be put up and/or must be removed.



“Paid For By” Statements

THE SECRETARY OF STATE’S OFFICE SUGGESTS THAT ALL COMMUNICATIONS CONTAIN A DISCLAIMER / PAID FOR BY STATEMENT.

Disclaimer / “Paid for By” Statements are required for the following types of communications:

Broadcast & Non-Broadcast	Placed on a website
Mailed	Steaming media service
Printed	Online forum for a fee
Delivered	Otherwise distributed

Did you know about, or have you read through the Secretary of State’s *Guidance on Disclaimer Statements* document?

No? Then then click [here](#) or visit the [Campaign Finance](#) page of the SOS website.

TV & Radio Ads / “Paid for By” Statements

- Must comply with the Federal Communications Commission (FCC) Sponsorship Identification or “Sponsored by” regulations. Click [here](#) to visit the FCC website.



“Paid For By” Statements Continued

Electioneering Communications	Independent Expenditures	Other Communications
<ul style="list-style-type: none">Spends \$1,000 or more, in the aggregate during a calendar year, on Electioneering Communications	<ul style="list-style-type: none">Spends <u>in excess of</u> \$1,000 on <u>an</u> Independent Expenditure Communication in the calendar year	<ul style="list-style-type: none">Spend in excess of \$1,000 on a communication that must be disclosed under Article XXVIII of the Colorado Constitution or the Fair Campaign Practices Act – C.R.S. 1-45-108.3(1)

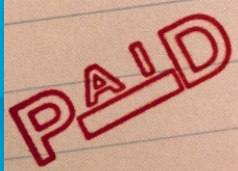
PAID

“Paid For By” Statements / Disclaimer Requirements

Non-Broadcast Communications including Online Communications

- Must appear in a manner that is clear, conspicuous, and is clearly readable,
- A statement that “The communication has been paid for by (full name of the person paying for the communication)”,
- Name of the natural person who is the registered agent if the person that paid for the communication is not a natural person,
- For an Independent Expenditure, a specific statement that the communication is not authorized by any candidate,
- Font is no less than 15 percent of the largest font used in the communication. If 15 percent is less than 8-point font, then the font must be 8-point font.





“Paid For By” Statements / Disclaimer Requirements

Broadcast Communications including Online Video and Audio

- Must comply with the Federal Communications Commission (FCC) for size, duration and placement. Click [here](#) to visit the FCC website for their requirements.
- A statement that “The communication has been paid for by (full name of the person paying for the communication)”





“Paid For By” Statements / Disclaimer Requirements Continued

Electronic or Online Communications

If impracticable to include a disclaimer on an electronic or online communication, the required disclaimer must be available by means of a direct link from the communication to a web page or application screen containing the disclaimer statement.

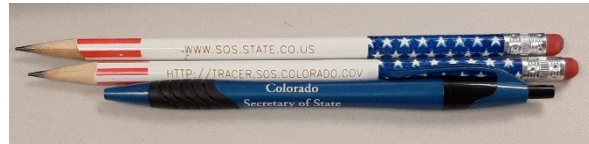
- **Direct link disclaimer requirements:**
 - Same as the Non-Broadcast communication requirements for size and content,
 - The information on the direct link must be clearly and conspicuously displayed and **must be immediately apparent on the screen without receiving or viewing any additional material.**



“Paid For By” Statements / Disclaimer Requirements Continued

Campaign and Political Finance Rule 22

A disclaimer / paid for by statement does not apply to bumper stickers, pins, buttons, pens, and similar small items upon which the disclaimer cannot be reasonably printed.



Penalties / Waiver Requests

Imposed Penalties

Penalties of \$50 per day, including weekends and holidays, are imposed every day a report is late.



Appealing Penalties

Written appeals may be submitted to the Secretary of State's office through your TRACER account or by email. The request is due no later than 30 days after the date the notification of penalty was sent.

Penalty may be reduced or waived if good cause is shown – See CPF Rule 18.1 for details.



But the dog ate my check book



Campaign Finance Complaints

- Complaint Process is established by Colorado law 1-45-111.7 C.R.S.
- Anyone who believes a violation of Colorado CPF law has occurred can file a complaint
- Complaints cannot be filed anonymously
- Complaints are public information
- Complainants are not a party to the proceedings
- Complaints may be initiated by the Election Division's Complaint and Enforcement unit
 - *Note: The Complaint and Enforcement unit is separate and apart from the Campaign Finance Compliance/Guidance team.*
Enforcement's contact information:
CPFcomplaints@coloradosos.gov or 303-894-2200 ext. 6338.



Campaign Finance Complaints Continued

CPF Complaints Must:

- Be filed on the Campaign and Political Finance Complaint form
- Identify a complainant and a respondent
- Be filed within 180 days of when you knew or should have known of the alleged violation
- Allege one or more violations of campaign finance regulations or law
- State sufficient facts to support a legal and factual basis for the complaint



Campaign Finance Complaints Continued

- **Complaint process & outcomes:**
 - Cure
 - Investigation
 - Dismissal
 - Administrative Hearing
- Administrative Hearings can result in a monetary penalty
- Complaint process is detailed in 1-45-111.7 C.R.S.

Note: Please review and address TRACER audit warnings when filing as they can be the basis for the Election Division's Campaign Finance Enforcement Team to initiate an enforcement action(s).



Unexpended Funds / Termination



QUESTIONS



Thank You

Campaign Finance Compliance & Guidance Support Team

E-mail:

CPFhelp@coloradosos.gov

Phone:

303-894-2200 (Dial 3, then 1)

TRACER website:

<https://tracer.sos.colorado.gov>



Campaign Finance Complaints & Enforcement Team

Email:

CPFcomplaints@coloradosos.gov

Phone:

303-894-2200 x 6338





Additional Resources

State	Federal
State of Colorado http://www.colorado.gov/	Federal Election Commission (FEC) www.fec.gov
Colorado General Assembly www.leg.colorado.gov	Federal Communications Commission (FCC) https://www.fcc.gov/media/policy/political-programming
The Independent Ethics Commission www.colorado.gov/pacific/iec	Internal Revenue Service (IRS) www.irs.gov
LexisNexis by Colorado Legal Resources http://www.lexisnexis.com/hottopics/colorado	U.S. Office of Special Counsel – Hatch Act Overview https://osc.gov/Services/Pages/HatchAct.aspx



TRACER Review - HOME PAGE



Colorado
Secretary of State
Jena Griswold

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Learn to Use TRACER
Committee Registration
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Welcome to the Campaign Finance Disclosure Website

Registered User Login

Search Database

Learn to Use TRACER

Committee Registration

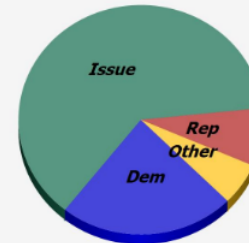
Generate Reports

Quick Stats

Candidate Affidavit

Contributions and Loans Filed in 2023

Democratic Candidates \$58,659.17	All Others \$15,070.26
Issue Committees \$159,071.53	
Republican Candidates (\$20,804.17)	



Graph represents all contributions and loans that were included on reports filed in the current year.

Candidate Affidavit Searches

This search allows you to see all who have filed a candidate affidavit in TRACER.

1. Click *Candidate Search*
2. *Election Year* field - Select 2023
3. *Jurisdiction* field: From the dropdown list choose the desired county
(*Tip: use the county where the Admin. Offices for the School District are located*)
4. *Office* field: Select School Board Director
5. *Status* field: Defaults to Active (may change to *Select all Status* if needed)
6. Click on the red *Search* button
7. *Search Results* are displayed (or an error message appears if no results are found)
8. Click on a candidate's name to see detailed information about them and their filings

Search Criteria

Enter information about the candidate for which you are searching and search criteria in at least one field.

Last Name:

name begins with name contains

First Name:

name begins with name contains

Candidate ID:

Party:

Election Year: (2)

Jurisdiction: (3)

Office: (4)

District:

Status: (5)

(6)

Search Results (7)

Below are the results of your Candidate Search. Click on column headings to sort. Click on a Candidate's name to see more information. You may change your search criteria by clicking on the "Change Criteria" button.

4 matching record(s) found. Export To:

Candidate Name	Party	Election Year	Jurisdiction	Office	District	Campaign Status	Candidate Status	Candidate ID
CIANCIO, KEN	Non-Partisan	2019	ADAMS	SCHOOL BOARD DIRECTOR	WESTMINSTER 50	Active	Active	20155029326
GOLDSTEIN, LORI	Non-Partisan	2019	ADAMS	SCHOOL BOARD DIRECTOR	ADAMS 12 FIVE STAR SCHOOLS	Active	Active	20195036227
MARTINEZ, CHRISTINE	Non-Partisan	2019	ADAMS	SCHOOL BOARD DIRECTOR	WESTMINSTER 50	Active	Active	20195036342
MATH, MAX	Non-Partisan	2019	ADAMS	SCHOOL BOARD DIRECTOR	WESTMINSTER 50	Active	Active	20155029081

1 Page Size: 10

Registered User Login Page



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TRACER

Registered User Login

v 20180706.1
[Help with this page](#)
[Campaign Finance Manual \(PDF\)](#)

User Name:
PIN:

[Forgot your PIN?](#)
[Forgot your User Name?](#)

Login page after setting up username, PIN, and security question / answer.

TRACER will take you directly to your candidate workspace unless you have a committee, in which case you'll need to select the committee.

TRACER

Organization Selection

Welcome back: SCHOOL BOARD CANDIDATE Last Login: Apr 17 2015 4:23PM
[My Message Center](#)

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[Change My PIN](#)

[Campaign Finance Manual \(PDF\)](#)

Organization	Key	Jurisdiction	Election, Office & District	Type & Status
FRIENDS OF SCHOOL BOARD CANDIDATE FOR BOULDER VALLEY SCHOOLS	20155028814	BOULDER	2015 NOVEMBER ELECTION SCHOOL BOARD DIRECTOR (BOULDER VALLEY RE 2)	Candidate Committee Active
SCHOOL BOARD CANDIDATE	20155028813	BOULDER	2015 NOVEMBER ELECTION SCHOOL BOARD DIRECTOR (BOULDER VALLEY RE 2)	Candidate Active

Registered User Login Page – Forgot Your PIN



Home | Business & Licensing | Elections & Voting

TRACER

Registered User Login

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User Name:

PIN:

Login

Reset

[Forgot your PIN?](#)

[Forgot your User Name?](#)

Find My Lost PIN

User Name: scandidate28813

Question: In what city would you most like to live?

Answer:

Submit

1. Enter Username
2. Enter PIN (password)
3. Click Login button

Forgot your Username or PIN?
No problem.

After initially setting up your login information you may use one of the “Forgot” links. You will need to know the answer to the security question.

- *Forgot your PIN?* will show your PIN on screen
- *Forgot your Username?* will send you your username by email (to the email you used to register)

TRACER

Registered User Login

[Help with this page](#)

[Campaign Finance Manual \(PDF\)](#)

Your PIN is: Wat3rF@ll

User Name:

PIN:

Login

Reset

[Forgot your PIN?](#)

[Forgot your User Name?](#)



Candidate or Committee Workspace

The difference between a candidate's and a committee's workspace is the committees has a Contributions tab at the top. Enter all transactions, using the tabs at the top, **before** attempting to file a report. Once a committee is registered, reporting is done through the committee.

Candidate

TRACER Candidate/Committee Overview

Welcome back: SCHOOL BOARD CANDIDATE on behalf of SCHOOL BOARD CANDIDATE Last Login: Apr 20 2015 12:35PM

Help with this page Switch Organizations Switch to Committee Workspace Log Off | v20141013.1 Sandbox

Account Status

Totals	
Ending Balance as of	\$0.00
Pending Expenditures	\$0.00

Transaction History

Election Cycle: NONE

Transaction Type	Election Cycle Total Filed To Date
Expenditures	\$0.00

Reports Due

Report Name	Period Begin	Period End	Due Date	Report Status	Action
OCTOBER 13, 2015 - REPORT OF EXPENDITURES	10/30/2014	10/8/2015	10/13/2015	Not Filed	View/File Nothing to Report
OCTOBER 30, 2015 - REPORT OF EXPENDITURES	10/9/2015	10/25/2015	10/30/2015	Not Filed	
DECEMBER 3, 2015 - REPORT OF EXPENDITURES	10/26/2015	11/28/2015	12/3/2015	Not Filed	

Committee

TRACER Candidate/Committee Overview

Welcome back: SCHOOL BOARD CANDIDATE on behalf of FRIENDS OF SCHOOL BOARD CANDIDATE FOR BOULDER VALLEY SCHOOLS Last Login: Apr 20 2015 12:35PM

Help with this page Switch Organizations Switch to Candidate Workspace Log Off | v20141013.1 Sandbox

Account Status

Totals	
Ending Balance as of	\$0.00
Pending Contributions	\$0.00
Pending Expenditures	\$0.00

Transaction History

Election Cycle: NONE

Transaction Type	Election Cycle Total Filed To Date
Contributions	\$0.00
Loans	\$0.00
Expenditures	\$0.00
Loan Payments	\$0.00

Reports Due

Report Name	Period Begin	Period End	Due Date	Report Status	Action
OCTOBER 13, 2015 - REPORT OF CONTRIBUTIONS AND EXPENDITURES	10/30/2014	10/8/2015	10/13/2015	Not Filed	View/File Nothing to Report
OCTOBER 30, 2015 - REPORT OF CONTRIBUTIONS AND EXPENDITURES	10/9/2015	10/25/2015	10/30/2015	Not Filed	
DECEMBER 3, 2015 - REPORT OF CONTRIBUTIONS AND EXPENDITURES	10/26/2015	11/28/2015	12/3/2015	Not Filed	



File Reports Tab

After entering all transactions go to the File Reports tab, scroll past the *Filing History* section and down to the *Reports Due* section, and locate the required report. This takes you to the File Reports page where you'll have an opportunity to review the report before filing.

Whether filing as a candidate or committee, use the "View/File" link to submit a report with activity or if you have no activity, use the "Nothing to Report" link.

Elections & Voting

[Contributions](#) [Expenditures](#) [Loans](#) **[File Reports](#)** [Reports](#) [Administration](#)

TRACER Filing Administration

Welcome back: TEST JONES on behalf of COMMITTEE TO ELECT TEST JONES Last Login: Sep 14 2017 3:40PM

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Committee: COMMITTEE TO ELECT TEST JONES ID: 20175032027

Reports Due

Report	Period Begin	Period End	Due Date	Status	Action
OCTOBER 16, 2017 - REPORT OF CONTRIBUTIONS AND EXPENDITURES	7/1/2017	9/30/2017	10/16/2017	Past Due	View/File Nothing to Report
JANUARY 16, 2018 - REPORT OF CONTRIBUTIONS AND EXPENDITURES	10/1/2017	12/31/2017	1/16/2018	Not Filed	



File Report Page

Candidate

Committee

Overview Expenditures **File Reports** Reports Administration

TRACER Statement of Personal Expenditures

Welcome back: SCHOOL BOARD CANDIDATE on behalf of SCHOOL BOARD CANDIDATE Last Login: Apr 20 2015 12:35PM
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Candidate Name: SCHOOL BOARD CANDIDATE ID: 20155028813

File Candidate Statement of Personal Expenditures

Reporting Begin Date: 10/30/2014 Report Due: 10/13/2015
Reporting End Date: 10/08/2015
Total Itemized Expenditures: \$23.20
Total Non-Itemized Expenditures: \$0.00

All Expenditures in this Reporting Period to be Included on this Report

Date	Disbursement Type	Expenditure Type	Payee Name	Amount	Explanation
4/20/2015	Monetary (Itemized)	Advertising	KINKOS FEDEX	\$23.20	COLOR COPIES OF FLYER FOR DOOR TO DOOR CAMPAIGNIN...

File **Cancel**

Overview Contributions Expenditures Loans **File Reports** Reports Administration

TRACER File Report of Contributions and Expenditures

Welcome back: SCHOOL BOARD CANDIDATE on behalf of FRIENDS OF SCHOOL BOARD CANDIDATE FOR BOULDER VALLEY SCHOOLS Last Login: Apr 20 2015 12:35PM
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[Campaign Finance Manual \(PDF\)](#) [Change My PIN](#)

Before continuing, please indicate if you intend for this to be a Termination Report. It is required that the report have an ending monetary balance of zero (line 5).
Is this a Termination Report?
 No Yes

File Report of Contributions and Expenditures

Detailed Summary

Committee: FRIENDS OF SCHOOL BOARD CANDIDATE FOR BOULDER VALLEY SCHOOLS 1234 MAIN ST. BOULDER, CO 80000	Financial Institution: ABC TEST BANK 999 MT. ROAD DRIVE BOULDER CO 80000
Type: Candidate Committee	Committee SOS ID: 20155028814
Candidate: SCHOOL BOARD CANDIDATE	Committee Registered Agent: JANE DOE

Reporting Period Covered: 10/30/2014 through 10/08/2015 Report Due: 10/13/2015

This is a regularly scheduled filing.

1. Funds on Hand at Beginning of Reporting Period (monetary only)	0.00	6. Itemized Monetary Contributions	\$0.00
2. Total Monetary Contributions (Line 11)	\$0.00	7. Non-Itemized Monetary Contributions	\$0.00
3. Monetary Contributions plus Amount (Lines 1 + 2)	\$0.00	8. Loans Received	\$0.00
4. Monetary Expenditures (Line 18)	\$0.00	9. Total of Other Receipts	\$0.00
5. Funds on Hand at End of Reporting Period only	0.00	10. Returned Contributions	\$0.00
Total of Loan Balances	0.00	11. Total Monetary Contributions (Total Lines 6-10)	\$0.00
		12. Total Non-Monetary Contributions	\$0.00
		13. Total Contributions	\$0.00

Report Details

14. Itemized Monetary Expenditures	\$0.00
15. Non-Itemized Monetary Expenditures	\$0.00
16. Loan Repayments Made	\$0.00
17. Returned Expenditures	\$0.00
18. Total Monetary Expenditures (Total Lines 14-17)	\$0.00
19. Total Coordinated Non-Monetary Expenditures	\$0.00
20. Total Expenditures	\$0.00

File **Cancel**

Click on *File* to submit the report. TRACER may ask if you really want to file the report – click *OK* to confirm the action.

Message from webpage

Do you really want to FILE this report?

OK **Cancel**

19. Total Coordinated Non-Monetary Exp
20. Total Expenditures

...dge or belief that all contributions
...ntributions or donations received in
...nization, are from permissible sources.

File



Filing Complete

- Click the red *Finished* button once you get the onscreen confirmation of filing.

Your Filing has been successfully submitted. To view click the link below.

[Click here to View Report](#)

Finished



- You also get an email confirmation



Mon 1/12/2015 3:57 PM

campaignfinance@sos.state.co.us

Confirmation of Electronic Campaign Finance Filing for CDOS TEST

To Public CPFhelp

The campaign finance report due 10/14/2014 was successfully filed with the Secretary of State's Office on 10/14/2014.

- Don't be late – we don't want to impose late filing penalties – call or email us for help.



TRACER - Update Contact Information

Go to the *Administration* tab to update your contact information including email addresses.

TRACER sends email notices when a report is filed and when an upcoming report is due; therefore, please keep your email address current.

Secretary of State Home | Elections & Voting

Overview Contributions Expenditures Loans File Reports Reports **Administration**

TRACER Home Search Resources

Candidate/Committee Overview

Committee Update Registration Update Email

Key:	20195036199	Type:	Candidate Committee
Name:	KRIS' TEST CANDIDATE COMMITTEE - SENATE Active	Jurisdiction:	STATEWIDE
Address:	1234 MAIN	Party:	Republican
City, State, Zip:	DENVER CO 80000	Office:	Colorado Senate
Telephone:	303-894-2200	District:	Senate District 04
Email:	FCPA@SOS.STATE.CO.US	Special District:	No
Alternate Email 1:			
Alternate Email 2:			

Committee Email Return

KRIS' TEST CANDIDATE COMMITTEE - SENATE

Registered Agent Email KRIS AGENT:

Additional Email 1:

Additional Email 2:

Password Security Email

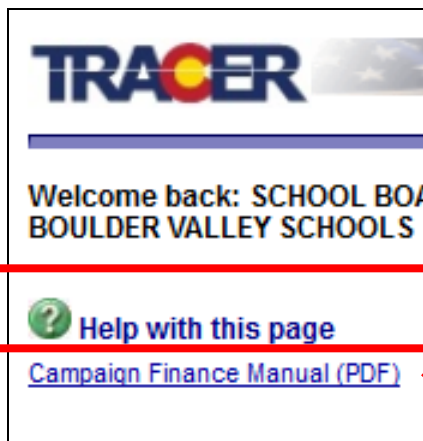
This is the email address used to send personal password requests only.

Personal Password Security Email for KRIS AGENT:

Save Cancel

TRACER Resources

- “Help with this page” link



Help page results

Viewing a Candidate or Committee

You can access the Candidate/Committee Overview page to view the account status, transaction history reports due, file a report that is due, add or modify a penalty or waiver, and request a waiver.

Tasks

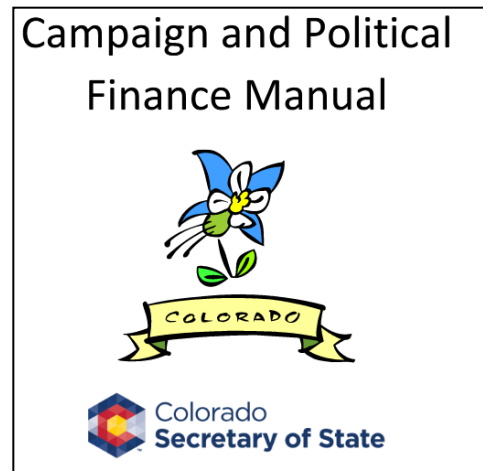
To access the Candidate/Committee Overview page:

1. Perform the steps for [Searching for a Candidate or Committee](#).

The Candidate/Committee Search Results page is displayed.

2. Click the link in the Candidate/Committee Name column of the data grid for the Candidate

- [Campaign Finance Manual](#)



- [Learn to Use TRACER webinars](#)

Now in an MP4 file for better viewing

