

Application Process

An application must include:

1. A completed and signed Applicant Summary (www.casb.org/administrative-openings)
2. A current professional resume
3. Transcripts, placement papers and/or credentials requested by you from a college or university placement center (*photocopies are acceptable*)
4. Three recent letters of recommendation (*dated within the past two years*)
5. Names, addresses, e-mail addresses and phone numbers of three references with current, relevant knowledge of the applicant's qualifications
6. Answers to the following four questions, citing examples of past experiences, no longer than two typewritten pages each:
 - A. As a new superintendent in a district and community with many traditions, what strategies would you employ to evaluate programs in order to make decisions that would increase student achievement?
 - B. How do you maintain individual school identities while establishing a common district focus?
 - C. Open enrollment allows students to cross district boundaries to attend a school. What steps would you implement to retain district students and attract students from surrounding districts, particularly at the secondary level?
 - D. In a district with growing diversity and students of special needs, how do you allocate limited resources to provide a wide variety of curricular choices, fund extracurricular activities, maintain good but aging facilities, fund competitive salaries, and keep current with technology?

All materials will be accepted and treated confidentially. In accordance with Colorado law, when an applicant becomes a finalist, all records will become available for public inspection with the exception of letters of reference and medical, psychological and sociological data.

Applicants should not make direct contact with members of the board or administrative staff.

Englewood Schools is an equal opportunity educational institution and will not discriminate on the basis of race, color, national origin, ancestry, age, marital status, religion, gender, handicap/disability, sexual orientation or veteran status.

**INCOMPLETE APPLICATION PACKETS
WILL NOT BE CONSIDERED**

For an application packet/address all application materials:

Ms. Debbie Flynn
Englewood Schools Superintendent Search
Colorado Association of School Boards
1200 Grant Street, Denver, CO 80203-2306
Phone: 303/832-1000 – dflynn@casb.org

**Englewood Schools
Superintendent Vacancy Brochure and
Applicant Summary can be
downloaded and printed at:**
(www.casb.org/administrative-openings)

Announcement of Vacancy Superintendent of Schools



**Englewood Schools
Englewood, Colorado**

Mission Statement

"The Mission of the Englewood Schools, dedicated to safe, caring, progressive, community-centered schools, is to develop the full potential of all students as contributing members of a rapidly changing world through academically excellent education programs."

The Community

Englewood is centrally located within the Denver Metropolitan area. Just 15 minutes south of Denver, it is ideally situated for myriad cultural venues, sporting events and entertainment activities. This quiet and safe city, in close proximity to most of the business and cultural amenities of the Rocky Mountain Region, is a nice place to call home. Englewood has a population of approximately 30,000 citizens who take enormous pride in their community and schools.

The School District

Englewood Schools offers to its 3,128 students an excellent education and different type of learning environment—one many assume you can only get in a private school. The district has 484 highly trained employees committed to excellence: 256 certified teachers, 19 administrators, and 209 classified employees. More than 60 percent of Englewood's teachers have advanced degrees, and many teachers choose to spend their entire career in the district.

The district is large enough to offer specialization, but small enough to offer individualized attention. This allows teachers and administrators to develop customized programs to meet students' diverse learning needs. Every child in Englewood Schools is given the opportunity to meet his or her full potential.

Englewood is a high-tech district with small-town flavor, with the latest in technology available to all staff and students. PowerSchool, a comprehensive Internet-based student data system, is helping improve the quality and effectiveness of education by empowering students, parents and educators with information, relevant assessment tools and access to educational

resources online. These programs, combined with Englewood's small-town atmosphere, encourage a large number of non-district students to choose Englewood Schools. Almost one quarter of all students come from outside the school district—making it one of Colorado's top districts for open enrollment.

Timeline

Application Deadline	March 18, 2010
Interviews	April 9 & 10, 2010
Date of Employment	July 1, 2010

Note: In order to be considered a candidate for this position, a complete application packet must be received at the Colorado Association of School Boards offices by 3:00 p.m. Mountain Time on the application deadline of March 18, 2010. Application materials received after this date/time will not be considered.

Financial Information

Assessed Valuation	\$ 423,994,620
Per Pupil Expenditure	7,266
Budget Year 2009/2010	
General Fund	\$ 36,826,424
Capital Reserve Fund	1,895,727
Student Activity Fund	993,006
Technology Fund	4,229,425
Total Appropriation	\$ 56,523,115

*Visit the district's website at
www.EnglewoodSchools.org*

Qualifications

The board of education, staff and community have determined the following qualities to be essential to the success of their future superintendent. We desire a superintendent who:

- is committed to serving the district to assure long-term stability
- has excellent listening, communication and marketing skills
- understands cultural differences
- is personable, approachable, and collaborative
- will maintain high visibility in the schools and community
- establishes high expectations for all students
- is innovative with proven skills as an instructional leader
- is a team player and relationship builder
- values school individuality while establishing common district focus
- will make tough decisions and follow through
- knows Colorado school law and finance

Previous experience as a superintendent is preferred.

Information regarding licensing can be obtained from the Colorado Department of Education @ www.cde.state.co.us or (303) 866-6628.

Compensation

The Board of Education is offering a salary of \$ 140,000 plus a comprehensive benefits package.